



Vestry Meeting Minutes 9/22/22

1. Prayer

Following the Opening Prayer by Fr. Alex, the meeting was called to order.

2. Motion

A motion was made by Mark Bellingham and seconded by Nathan Dean to approve the Vestry meeting minutes (after final corrections were made) from the 8/25/22 Vestry meeting as submitted by Jean Lamm. *Motion unanimously carried.*

3. Financial Update

Fr. Andy (via video) led a discussion regarding the financial update for August 2022. He noted that the Operating Fund has still been increasing every month and that we are cash healthy. He said that August was another strong giving month. He also said that current and expected donations would result in a \$17-18,000 total giving for the Sanctuary Remodel. He also said that we are continuing to accrue each month for our diocesan stipend. He also stated that there were no surprises in August and it was pretty much business as usual. The Vestry is optimistic that the 2023 budget will now allow the Operating Fund to contribute to more or all of our lease expense.

The Vestry had a question about the large increase in the amount in the line item in the budget for creative arts. Fr. Andy explained that it was for the new banners and frontals for the altar and sanctuary.

Fr. Alex mentioned that the Finance Committee will meet next week.

4. Motion

A motion was made by Mark Bellingham and seconded by John McCampbell to approve the August 2022 financial reports. *Motion unanimously carried.*

5. **Sanctuary Update**

Mark Bellingham led a discussion regarding the Sanctuary project update. He said that he had originally looked into buying some grey velour kneelers at a cost of \$25 each, but then found some blue cloth kneelers on sale for only \$6 each, which saved us \$2,800. He also said that we purchased a backdrop curtain for behind the altar but it is too sheer, so we need to buy an addition curtain to fix this problem. He also said that there will be an additional \$1,000 expense needed in order to close back in the partial space behind the altar to provide additional storage space needed to accommodate a new cabinet (which still needs to be made or purchased) for the new seasonal décor & banners for the updating of the sanctuary as well as other storage needs. He mentioned that the chancel has now been made by the Redemption woodworking men and that the wood for the chancel was donated by the Schwartz's. Mark also said that we purchased a smaller tv and mounted it on the wall in the Narthex and put a table under it, which gave us more space to display needed items such as bulletins etc. (instead of using the larger tv and having to move it every time it was needed in the conference room).

6. **Staff Update**

Fr. Alex sent via email to all of the Vestry members after the last meeting the new reworked job descriptions (with salary included) for the Youth and Worship Pastor and the Director of Church Life as discussed in the last meeting. He said during this meeting that Laura Wruck has already been a great value to the church in the few short weeks that she has been on staff.

7. **Motion**

A motion was made (via email prior to this meeting) by Nathan Dean and seconded by Dave Cinclair to approve the new staff job descriptions as provided by Fr. Alex.
Motion unanimously carried.

8. **Agenda for Upcoming Meetings**

Fr. Alex led a discussion regarding the agenda proposed for upcoming meetings. He said that we will need to form a Nominating Committee so we can begin the upcoming new Vestry member voting process. Fr. Alex will speak to all current Vestry members to see if they will be willing to serve on his committee. Nathan Dean and Stuart Edwards said that they were willing to serve. Nathan Dean refreshed the Vestry of the nominating process.

Fr. Alex also said that the Finance Committee needs to establish a 2023 budget, which the Vestry will need to approve. Our goal is to increase the amount that the Operating Fund contributes towards our lease expense.

He also said that, since both Senior and Junior Wardens are rotating off Vestry at the end of the year, he will need to appoint new ones. He has asked Mark Bellingham to be Senior Warden and Nathan Dean to be Junior Warden. Both have agreed to serve if approved. This will be voted on by the Vestry at the first meeting after the Annual Parish Meeting.

9. Security Update

Mark Bellingham led a discussion about the security of our church. He said that the city of Frisco police department has contacted all churches in the city and conducted a conference regarding church safety, which our Security Team leader attended. They have since toured our church property for a security evaluation and have proposed to install four security cameras which will have live surveillance by the police department (once 911 is called in an emergency). This will have a proposed cost of \$3,000 (of which \$2,200 worth of equipment will be able to be dismantled and kept by us if we move). There will not be any monthly monitoring fee. It is good that the police are now familiar with our property, in case of an emergency. The police department also has available security training for all ushers and greeters. A question arose about concerns for members' privacy and whether they will need to sign consent forms, or if the cameras would make them feel uncomfortable. Mark will be getting more info from them so that the Vestry can make an informed decision about approving this purchase or not at our next meeting.

Mark also stated that for areas (like children's rooms), there are other security options that are less costly (\$45 per camera with no installation cost). These would not be monitored by police, but could capture all activities on a given day within a room for a rolling 2-3 month period. This could provide useful video for staff and parents. Mark will purchase one of these cameras to evaluate.

The Vestry made no motions and no approvals and decided to leave this matter for future discussion and approval.

10. Motion

A motion was made by Mark Bellingham and seconded by Nathan Dean to close the meeting. *Motion unanimously carried.*

11. Closing Prayer

Fr. Alex closed in Prayer.

The next scheduled meeting is 10/20/22

Respectfully submitted,

Jean Lamm

Clerk of the Vestry

Members Attending:

Fr. Alex
Mark Bellingham
John McCampbell
Nathan Dean
Stuart Edwards (via video)

Also Attended:

Fr. Andy (via video)

Not Attended:

Anne Renner
Robbie Matamoros
Dave Cinclair